



March 19, 2014

**STATE OF ALABAMA
COUNTY OF SHELBY**

Sealed Bids for LAUNDRY SUPPLIES/CHEMICALS

Sealed bids for Laundry Supplies for Jail Operations will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street in Columbiana, Alabama 35051 (mailing address: P. O. Box 467), until **2:30 p.m. April 1, 2014** at which time bids will be publicly opened and read. The Shelby County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning the bid specifications, please contact Teresa Smith at 205/669-4181.

GENERAL INFORMATION

All bidders must use our form for submitting their bids. All bids must be sealed and marked in the lower left corner "**BID – JAIL LAUNDRY SUPPLIES**" with opening date and time. Late bids will not be opened.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the file and Commission Minutes.

Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

Prices must be valid for a period of ONE (1) YEAR from date of bid award. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties

Products shall be compatible with dispensers currently in use. All pricing shall include delivery to Columbiana, Alabama. Delivery is required within two business days after order is received by vendor.

Any entity of Shelby County Commission may purchase from this bid.

Shelby County requires a purchase order for all purchases. Copies of purchase orders shall be required by vendor for orders to be processed and invoices paid.

DISQUALIFICATION OF BIDS

Bids may be disqualified before awarding of the contract for any of the following:

- A. Failure to mark envelope as required;
- B. Failure to sign or notarize the bid document;
- C. Failure to include requested information or other details of the bid

METHOD OF AWARD

The award will be made to the lowest responsive bidder meeting specifications. It is not the policy of The Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission.



Alex Dudchock
County Manager

BID FORM

SHELBY COUNTY JAIL LAUNDRY SUPPLIES

All pricing shall include delivery to Columbiana, Alabama.

Mandatory Pre-Bid Meeting

- Vendor must install and maintain a new 4 pump system with flush manifold.
- Vendor's system must be equipped with an alarm system to warn of low chemical levels
- Vendor must inspect equipment and ensure proper working order at least on a monthly basis
- Vendor must be able to deliver products within 2 business days of receipt of order
- All Pricing must include shipping

Item being bid	Size/Weight	Price
Laundry Supplies		
Built Detergent (combination of detergent and activator) PH 13-14	55 Gallon Drum	
"Color Safe" Oxygen Bleach Minimum 25% Hydrogen Peroxide PH 2-4	55 Gallon Drum	
Sour Softener Minimum 15% Active Ingredients PH 2.5-3.5	55 Gallon Drum	
Built Detergent (combination of detergent and activator 25% Active Ingredient PH 13-14	15 Gallon Container	
"Color Safe" Oxygen Bleach Minimum 25% Hydrogen Peroxide PH 2-4	15 Gallon Container	
Sour Softener Minimum 15% Active Ingredients PH 2.5-3.5	15 Gallon Container	

The undersigned offers these prices, terms and delivery as per stated specifications.

Name of Company: _____

Signature: _____

Address: _____

Phone: (Include area code) _____

Email: _____

Sworn to and subscribed before me this

The ____ day of _____, 2014

Notary